

# CHARLES J. NIGHTINGALE

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## Summary

Current experience as a graduate research assistant and Ph.D. student. Strong background in training development and management and technical writing; research, analysis and reporting; planning and organization; resource management. Twenty year career in Military Intelligence. Articulate communicator with the ability to project and elicit enthusiasm, drive and energy.

## Education

Clemson University	Ph.D. program in Policy Studies	2000 -
Angelo State University	MA, International Studies	1999
Excelsior College	BS, Liberal Studies	1988
Defense Language Institute Foreign Language Center	Intermediate Korean	1971
Defense Language Institute Foreign Language Center	Basic Korean	1967

## Work Experience

Clemson University Graduate Research Assistant, Teaching Assistant and Ph.D. student. Major in Policy Studies, concentration in Natural Resources and the Environment. 2000-

Advantica Inc. (Contractor) IT Support 1999-2000  
Provided support to polling and database maintenance operations on the data management team.

KeyMark LLC (Contractor) Technical Writer 1998-1999  
Produced User Manuals for three discrete projects involving value-added software for high-speed automated data entry systems.

Lockheed-Martin Aircraft Logistics Corp (Contractor) Technical Writer 1998  
Wrote, proofread, edited, catalogued and maintained documentation for the data conversion team during migration to SAP R/3 Enterprise Management Software.

Kyrus Corporation Network Support, Support Center Technologist 1995-1998  
As Support Center Technologist supported and maintained call center software and assisted in call management. Maintained reports and performance data. As Network Support Technician, configured PCs as point-of-sale equipment, setting up hardware and installing software. Tested systems as a store unit, and shipped equipment to stores. Maintained inventory.

NetCom Solutions Inc. Field Service Manager 1992-1995

Led team installing network cables and equipment in county facilities in support of the Pennsylvania Child Support Enforcement program. Only team to complete the project with no customer complaints. Installed and tested terminals in Nations bank facilities in Florida for the Model Bank program. Managed field office on customer site (Goodfellow Air Force Base). Supervised installation of a 300 station computer-based training system. Acted as local customer interface. Maintained inventory, installation and test schedules, all documentation, and controlled maintenance and repair of equipment.

ManTech Advanced Systems International, Inc. Senior Project Manager 1987-1992

Established and managed field office for government contractor in San Angelo, Texas. Responsible for office administration, maintenance of classified documents, corporate assets and government-furnished equipment. Led team in design, development, and presentation of training for a computerized message processing system designed for US Air Force, Europe. As cost account manager for my tasks, delivered final package \$120,000 under budget.

HRB-Singer, Inc Lead Signal Analyst 1986-1987

Developed test plan for independent Research and Development project. Authored user's manuals and training program for the project. Taught Army personnel to operate the equipment for the Concept Evaluation Program and Test conducted at Ft. Huachuca, AZ. Inventoried and maintained all documents pertaining to the project. Assisted in marketing efforts directed toward Army and Marine Corps ground-based intelligence organizations. Worked on other projects assisting engineers in human interface design and compliance with customer requirements.

United States Army Military Intelligence Officer 1966-1986

Worked as intelligence officer, collecting, analyzing and reporting intelligence information at echelons from Army Division to National Agencies. Designed, developed, presented training and managed training programs for intelligence specialists in the US Army. Coordinated language and intelligence policy issues with echelons including Department of the Army and Department of Defense agencies.

*344<sup>th</sup> Military Intelligence Battalion US Army Intelligence Center and School: 1982-1986*

Army Operations Officer in an Air Force School, supervising Army training in a Tri-Service environment. Supervised 200 instructors and eighteen discrete courses of instruction.

1985: Led subject-matter expert teams assessing and developing language training policy for intelligence specialties in the US Army.

1984-1985: Participated in Pentagon task force dealing with Army policy for acquisition and training of intelligence language technicians.

1984: Led a team studying consolidation of intelligence training conducted by the US Army Intelligence School.

1983: Commander, Company B, 344<sup>th</sup> MI Battalion. Led a training company with a strength of 250.

1982-1983: Served as language training representative on Military Intelligence Occupational Specialty Proponency Council.

*102<sup>nd</sup> Military Intelligence Battalion 2<sup>nd</sup> Infantry Division (Republic of Korea): 1981-1982*

Designed, developed and administered language refresher and maintenance program. Administered intelligence collection operations along Korean Demilitarized Zone.

*313<sup>th</sup> Military Intelligence Battalion, 82<sup>nd</sup> Airborne Division: 1976-1981*

1981-Liaison Officer to Infantry Brigade, coordinating all intelligence support to that unit.

1977-1980 Tactical Intelligence Readiness Training (REDTRAIN) Officer. Promulgated and administered Division intelligence training policy, including budget.

1978: Battalion Air Operations Officer. Planned and coordinated airborne training operations with Division and other units.

*Goodfellow Detachment, US Army Security Agency Training Center and School: 1972-1976*

Course Supervisor, Training Developer, Senior Instructor: administered intelligence training program for Korean language specialists.

1966-1972: Basic and Intermediate Korean Language training, Intelligence collection and processing assignments in Republic of Korea and the National Security Agency.

### **Other Qualifications**

Conversant in Spanish and Korean Languages

### **Publications**

“The Intelligence Correlation Element”, Journal of Electronic Defense, December 1989