

S.C. Association for Volunteer Administration Awards and Nomination Information

I. AWARD CATEGORIES

SCAVA Volunteer Administrator of the Year

Presented to a SCAVA member

Award Criteria:

- 1)Has demonstrated exemplary service to their community, SCAVA and its affiliates, the profession of volunteer administration, and their agency or organization.(33%)
- 2)Has upheld the standards of the profession through ethical practices; demonstrated leadership, and professionalism in all areas of work.(33%)
- 3) Has demonstrated knowledge and the skills necessary to be an exemplary professional.(33%)

Building for the Future Award

Presented to a SCAVA member to honor volunteer activities to the community.

Award Criteria:

Based on exemplary direct volunteer service NOT part of one's job.

II. NOMINATION PROCESS

Complete the information on the nomination form (page 2 of this document).

Prepare and mail in triplicate the nomination form and any attachments.

Questions? Contact Jennifer Derrick, 1-803-252-7734 extension 247

Mail three sets of the completed nomination form and attachments to:

Jennifer Derrick, SCAVA Awards Chair

Senior Resources, Inc.

2817 Millwood Avenue

Columbia, SC 29205

Deadline POSTMARKED No Later Than **December 28, 200**

Awards will be presented at the annual SCAVA conference.

NOMINATION FORM

AWARD Category _____

Nominee _____

Title of Nominee _____

Agency/Organization _____

Address _____

Street _____

City State ZIP _____

Phone Number () _____ Email _____

Work _____

Supervisor's Name _____

Phone Number () _____ Email _____

ATTACHMENTS

- 1) Summary description of nominee's contributions based on the criteria noted on the reverse side of this form. NOT to exceed 2 typed double-spaced pages
- 2) Job history - a synopsis of the nominee's professional job history. A resume is acceptable.
- 3) Recommendations - No more than two (2) letters of recommendation. (Consider other volunteer administrators, volunteers, staff and co-workers)

Nominator:

Organization:

Phone Number () _____ Email _____

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